

North Beach Lunch Helper Reference Sheet

Hello! Thank you so much for volunteering during lunch. Below is a quick guide that can help you make your volunteering as easy and smooth as possible. Please read it before your volunteering session.

Arriving at North Beach

***Please arrive at 10:30 for your first volunteer shift. 10:40 is great for all future shifts.*

- Please show the following when you check in with the front office:
 - Your vaccine card or a picture of your vaccine card
 - Your completed and approved online attestation form
 - There is a QR code on the front doors.
- Please complete the paper registration form when you enter the building.
- If it is your first time volunteering, NB staff will help you get where you need to go.

During Lunch

- There are three lunch periods that happen in the outdoor playcourt and the tent. These could be subject to change.
 - 4th and 5th grade (split between both areas) **11:00am - 11:20am**
 - Kindergarten- tent **11:25am - 11:45am**
 - Before kindergarten lunch, place kinder lunch boxes out in sections in the tent from north to south Room 3 - Room 6. Kindergarteners usually need a bit more assistance than other grades.
 - 1st grade- playcourt **11:25am - 11:45am**
 - 3rd grade- tent **11:50am - 12:10pm**
 - 2nd grade- playcourt **11:50am - 12:10pm**
- Give students a pump of hand sanitizer as they enter the lunch area
- All students are welcome to free lunch and milk. They are allowed to have seconds but we encourage them to complete their first meal before having seconds.
 - Students receiving school lunch will grab their lunch either from the cafeteria (if they eat in the playcourt) or from a table in the tent. Students in the tent will need assistance getting food items and milk.
 - You may, if you choose, go around offering fruit, veggies, milk, silverware, and napkins to students.
 - Sometimes students will need assistance opening food items. This is especially true for kindergarteners.
- Children need to be spaced about 3' apart (arms-length), facing the same direction.
- When students are finished eating they may dispose of their lunch items
 - Black trash for plastic wrap/film or other rubbish
 - Green compost for hot lunch trays (film removed), utensils, trays, napkins, and uneaten food
 - Recycling for empty milk containers and plastic clam shells.
 - Students will need to empty their milk into the provided bucket
 - Keep clam shells out of the recycling bin until after all lunches as their bulk fills up the bin quickly.
- When students are done eating they may line up in their class lines. Students are not permitted to play as other grades are having recess at the time.

Again, thank you so much for volunteering. Your assistance is invaluable. These instructions will be repeated when you are at school as well.